



Cheetah Certified Project Manager (CCPM) Course Syllabus



Thank you for downloading Cheetah Learning's Cheetah Certified Project Manager Course Syllabus. Inside, you will find a complete outline of what is covered in this personalized Project Management Course.

The CCPM enables you to become the best version of yourself, empowering you to live above the standard of everyday Project Management. You are unique and the best way for you to learn, do projects and negotiate is unique as well.

Nurture your career while maintaining your PMP Certification with this 60-PDU course which meets all three of [PMI's Talent Triangle](#) requirements. This course is beneficial for any Project Team member or aspiring Project Manager. You can register for the CCPM at anytime regardless of your Project Management experience to further your career - no experience necessary.

Meet Your Instructor

Jean Steinmetz, PMP, CCPM, PMI-ACP, is Cheetah Learning's Chief Knowledge Officer, PM Mentor and Career Advisor. **She has worked with thousands of Cheetah students, helping them first earn, then maintain their Project Management credentials.** Jean holds a BS from the University of Connecticut. Jean's greatest joy is helping people reach their personal and professional goals. **Her PMP number is 75201.**



What Cheetah Students Say

"I learned how to rank the array of often conflicting goals that we all have in our busy and complex lives, and determine what was most important to me to change, as well as the likelihood that I'd be able to make that change. Ultimately, I felt that the course was as much about how to understand and work with human nature as it is about project methodology, and the methods worked. Take this course seriously – it's worth far more than 60 PDUs." - PMP, February 2016

"I've taken Cheetah Learning courses 3 times in the past prior to this course - I took my PMP exam the day after my Cheetah Boot Camp course ended, and passed with flying colors. I've maintained my PDUs via Cheetah Learnings courses since. I appreciate how your curricula approach the material of each course module from different perspectives. This makes your courses easy to commit to, and extremely useful in real world application." - PMP, September 2016

"The section on personality types helped me understand my communication, project management, and negotiation strengths and weaknesses" - PMP, October 2016

Hi There!

Meet all of Cheetah's
CCPM Instructors

[Click Here](#)

What You'll Learn

The Cheetah Certified Project Manager (CCPM) course includes activities specifically designed to help you uncover your and your Project Team members' innate strengths and discover ways to best capitalize on those strengths to learn, complete projects, and negotiate.

You will discover your unique Project Management personality. Our Learning Objectives are for you to:

- learn how your and your Project Team members' innate personalities help and hurt you and your team in learning, completing projects, and negotiations.
- get and keep your mind in Peak Performing Condition so you can pursue your goals and dreams at Cheetah speed.
- pick the right projects for you to work on and learn how to start and execute those projects in a way that helps you complete them at Cheetah speed.
- learn how to bring out the best in others and create agreements that help everyone soar.
- learn how to develop, lead and work in Project Teams in a way that helps bring projects to successful completion, fast.
- identify and create the situations that will help you excel in your career and in every project you pursue.

You will work one-on-one with your Cheetah Coach for up to twelve weeks to fine tune your Project Management skills to create a life and career where you fully leverage your strengths and develop the ability to pinpoint the strengths in others to complete successful projects.

Beyond personal development, the Cheetah Certified Project Manager course is effective in developing accomplished Project Teams. While one person can help an entire team's performance, it helps when each team member knows the best way to use their respective innate strengths to learn, collaborate, negotiate and ultimately complete projects effortlessly.

To register your Project Team contact a Cheetah Career Counselor: 888-659-2013 or info@cheetahlearning.com.

CCPM Course Outline

MODULE 1 READY, SET, LEARN (3 HRS)

- Discover your innate strengths, activate your abilities to learn fast, unlock your amazing learning potential and create situations where you can fully develop your capabilities based on your unique strengths and interests.

MODULE 2 CHEETAH FOCUS (12 HRS)

- Using modern neuroscience and accelerated learning methods, learn how to get and keep a Peak Performing Mind. Create the brain states that enable you to stay focused to pursue your important life goals and dreams at Cheetah speed.

MODULE 3 CHEETAH PROJECTS (20 HRS)

- Learn how to get things done fast. Use your innate strengths to first pick the right projects for you and then bring them to a successful completion at Cheetah speed. Effectively leverage others strengths in a Project Team environment and improve your ability to communicate. Learn how to create long term sustainable success for your unique capabilities and interests.

MODULE 4 CHEETAH NEGOTIATIONS (20 HRS)

- Discover your innate strengths for negotiations and how to set up negotiations that play to your strengths while leveraging the strengths those involved. Create opportunities with others that build off your strengths and come to an agreement at Cheetah speed.

MODULE 5 CHEETAH CAREER BOOST (5 HRS)

- Find opportunities that leverage and develop your strengths. Learn how to get noticed and share your knowledge to help others succeed.

Course Details

The CCPM is a 60-hour online course designed for you to integrate the skills into your day-to-day life by doing 5-10 hours of skill-based activities each week.

The CCPM satisfies [PMI's Educational Requirements](#) for PMPs to maintain their credential. PMI requires PMPs to obtain 60 PDUs every three years; 24 must cover PMI's Talent Triangle categories: Technical (8), Leadership (8) and Business/Strategic (8). With the CCPM you have PMI's Talent Triangle covered!

You can start the CCPM immediately after registration or you can select to wait up to one month to start. Once we have received payment, in full, you will be provided instructions on how to access the course online.

You can finish this program in as little as six weeks, however, we recognize that you may be juggling a career and a family so we give you up to twelve weeks from the start date to complete all the activities.

In order to complete the course activities, you will need to have the [Cheetah Project Management](#) and the [Cheetah Negotiations](#) books through our [Cheetah Store](#). All other materials you will need to do the activities are provided online.

Policies

You have twelve weeks to complete this course once you start it. Upon successful completion, you are granted permission to use the world renowned Cheetah Learning brand by calling yourself a Cheetah Certified Project Manager and placing the CCPM designation after your name. To do this, you must complete the course in the allotted time. We are very firm on this policy. If you do not complete the course in twelve weeks, you will not be granted an extension. You must complete all the course activities to the satisfaction of your Cheetah Coach and pass all the exams successfully. Then, you will be able to call yourself a CCPM and use the Cheetah Certified Project Manager badge on all your professional identification materials. You can request a refund within 72 hours of registering if you don't feel this is the right program for you. Once you start the course, there are no refunds.